UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 7 MAY 2020 FROM 8AM - 10.30AM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 8am

<u>AGENDA</u>

*** Please note the earlier time for this virtual meeting and take the papers as read ***

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence including those from Mr J Adler, Chief Executive.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 26 March 2020 virtual Trust Board meeting. For approval	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. For approval	В	Chairman	8.00am – 8.05am
	FOR EXPLORATION			
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	CHAIRMAN'S MONTHLY REPORT – MAY 2020	C (to follow)	Chairman	8.05am – 8.10am
5.2	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – MAY 2020 To include a presentation on Covid-19.	D	Acting Chief Executive	8.10am – 8.30am
5.3	CARE QUALITY COMMISSION (CQC) INSPECTION OF EMERGENCY DEPARTMENT (ED)	E (to follow)	Chief Nurse	8.30am – 8.45am
	FOR NAVIGATION			
6.	ITEMS FOR ASSURANCE			
6.1	REPORTS FROM THE VIRTUAL BOARD COMMITTEE ASSURANCE CONFERENCE CALLS	F1 - F4		
6.1.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To note that the 26 March 2020 QOC meeting was cancelled. To receive a summary of the issues considered at the 30 April 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at QOC.	F1	QOC Non- Executive Director Chair	8.45am – 8.50am
6.1.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To note that the 26 March 2020 PPPC meeting was cancelled. To	F2	PPPC Non- Executive Director	8.50am – 8.55am

receive a summary of the issues considered at the 30 April 2020 assurance conference call between key Non-Executive Director and Executive Director members of Attendeses at PPPC. 6.1.3 FINANCE AND INVESTMENT COMMITTEE (FIG.) To note that the 26 March 2020 PIC meeting was cancelled. To receive a summary of the issues considered at the 30 April 2020 assurance conference cell between key Non-Executive Director and Executive Director members of attendeses at PIC. The financial performance report for month 12 will be introduced separately by the Interim Chief Financial Officer. 6.2 CLINICAL RESEARCH NETWORK EAST MIDLANDS – ANNUAL PLAN 2002/1 6.3 COVID-19 INTERIM BOARD AND BOARD COMMITTEE GOVERNANCE ARRANGEMENTS 7. ITEMS FOR NOTING 7.1. DECLARATIONS OF INTERESTS BY TRUST BOARD MEMBERS 7.2. REPORTS FROM BOARD COMMITTEES 7.2. REPORTS FROM BOARD COMMITTEES 7.2. REPORTS FROM BOARD COMMITTEES 7.2. AUDIT COMMITTEE 7.2. AUDIT COMMITTEE 7.3. AUDIT COMMITTEE 7.4. OF A MARCH 2020 Audit Committee Minutes, noting that any recommendations were approved through the meeting summary presented to the 26 March 2020 Trust Board. 8. QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS 7. Chairman 7. ANY OTHER BUSINESS 7. Chairman 1. EXCLUSION OF THE PRESS AND PUBLIC It is recommendation from Barne. 1. Excrementation of the public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, public to excluded from the following items of business, having regard to the confidential nature of the business to the trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board and person person attending are asked to declare any inte	assurance conference call between key Non-Executive Director and Executive Director members of idatedes at PPPC. 6.1.3 FINANCE AND INVESTMENT COMMITTEE (FIC) To note that the 26 March 2020 FIC meeting was cancelled. To receive a summary of the issues considered at the 30 April 2020 assurance conference call between key Non-Executive Director and Executive Director members of distendes at FIC. The financial performance report for month 12 will be introduced separately by the Interim Chief Financial Officer. 6.2 CLINICAL RESEARCH NETWORK EAST MIDLANDS – ANNUAL PLAN 220/21 6.3 COVID-19 INTERIM BOARD AND BOARD COMMITTEE 6.4 ITEMS FOR NOTING 7. ITEMS FOR NOTING 7.1 DECLARATIONS OF INTERESTS BY TRUST BOARD MEMBERS 2019/20 7.2 REPORTS FROM BOARD COMMITTEES 7.2.1 AUDIT COMMITTEE 7.2.1 To receive the 6 March 2020 Audit Committee Minutes, noting that any recommendations were approved through the meeting summary presented to the 26 March 2020 Trust Board. 8. QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING 9. ANY OTHER BUSINESS 10. DATE OF NEXT MEETING 11. EXCLUSION OF THE PRESS AND PUBLIC It is recommendation will be public interest (items 12-18). 12. DECLARATIONS OF INTERESTS MARCH PUBLIC It is recommended in a pursuance of the public interest (items 12-18). 13. CONFIDENTIAL MINUTES 14. DECLARATIONS OF INTERESTS 15. Members of the public interest (items 12-18). 16. DATE OF NEXT MEETING 17. Chairman 18. CONFIDENTIAL MINUTES 19. Chairman 19. James of the confidential Minutes of the 26 March 2020 virtual Trust Board meeting will be held virtually on Thursday 4 June 2020 from 8am. 16. CONFIDENTIAL MINUTES To confirm the conflorential Minutes of the 26 March 2020 virtual Trust Board meeting for approval with the posicion or one one of the public interest (items 12-18). 17. CONFIDENTIAL MINUTES To confirm the conflorential Minutes of the 26 March 2020 virtual Trust Board meeting for approval					
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	FOR EXPLORATION	14.		L	Chairman	
FOR EXPLORATION						

15.	KEY ISSUES FOR DISCUSSION/DECISION			
15.1	CONFIDENTIAL REPORTS BY THE INTERIM CHIEF FINANCIAL OFFICER	M1 – M3 (M2 to follow)	Interim Chief Financial Officer	9.40am – 10.05am
15.2	CONFIDENTIAL REPORT BY THE DIRECTOR OF ESTATES AND FACILITIES	N	Director of Estates and Facilities	10.05am – 10.15am
	FOR NAVIGATION			
16.	ITEMS FOR ASSURANCE			
16.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF ESTATES AND FACILITIES	0	Director of Estates and Facilities	10.15am – 10.20am
16.2	REPORTS FROM BOARD COMMITTEES	P1 & P2		
16.2.1	FINANCE AND INVESTMENT COMMITTEE (FIC) To note that the 26 March 2020 FIC meeting was cancelled. To receive a summary of the issues considered at the 30 April 2020 assurance conference call between key Non-Executive Director and Executive Director members of/attendees at FIC (any items requiring Trust Board approval are appended to the summary).	P1	FIC Non- Executive Director Chair	10.20am - 10.30am
16.2.2	REMUNERATION COMMITTEE To receive the confidential minutes of the Remuneration Committee held on 5 March 2020 and approve any recommended items.	P2	Chairman	
17.	ITEMS FOR NOTING			-
17.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	Q	Director of Corporate and Legal Affairs	
17.2	REPORTS FROM BOARD COMMITTEES			-
17.2.1	AUDIT COMMITTEE To receive the 6 March 2020 Audit Committee confidential Minutes (noting that any recommendations were approved through the meeting summary presented to the 26 March 2020 Trust Board).	R (to follow)	AC Non-Executive Director Chair	-
18.	ANY OTHER BUSINESS	-	Chairman	-

Kate Rayns, Corporate and Committee Services Officer